

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Meeting Location: 4005 Port Chicago Highway, Suite 250, Concord
(925) 941-3300

AGENDA

MONDAY
February 26, 2018
7:00 PM

- I. Pledge of Allegiance and Roll Call
- II. Presentation of Service Awards
- III. Public Comments Period
- IV. Presentation of Recommended Budget Report – FY 2018/19 (Chief Lorrekovich)
- V. Consent Items – *Items are subject to removal from the consent calendar by request of any Commissioner or on request for discussion by a member of the public.*
 - A. Approval of December 4, 2017 Meeting Minutes
 - B. Accept and File Reports
 1. Personnel Report
 2. Operating Budget
 3. Fire Prevention Report
 4. Monthly Activity Reports
 5. Suppression Leave Summary
- VI. Discussion Items
 - A. Declaration of Surplus Equipment – Report of December 12, 2017
 - B. Advisory Fire Commission 2017 Annual Report
 - C. Update on Bylaws Change Proposal
- VII. Fire Chief's Report (Fire Chief Carman)
- VIII. Commissioners' Comments / Items for Future Agendas
- IX. Next Regular Meeting Date and Time – April 16, 2018, 7:00 p.m.
- X. Facility Tour (Immediately following the meeting)

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.

**Advisory Fire Commission
Presentation of Service Awards**

February 26, 2018

Service Awards

Battalion Chief James Huntze – 30 years (January 1, 1988)

Battalion Chief Peter Marshall – 30 years (January 1, 1988)

Fire Engineer Michael Dunham – 10 years (January 21, 2008)

Fire Inspector II Steven Aubert – 10 years (February 4, 2008)



**CONTRA COSTA COUNTY
FIRE PROTECTION DISTRICT**

Jeff Carman, Fire Chief

**Fiscal Year 2018-19
General Operating Fund**

**Advisory Fire Commission
Recommended Preliminary Budget
February 26, 2018**

\$ 136,097,222

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Table of Contents

Revenue Projections	3
Expenditure Budget.....	4
Funded FTE Position List	6
Budget Narrative	8

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

SUMMARY OF GENERAL OPERATING FUND (7300)

REVENUE PROJECTIONS

ESTIMATED REVENUES

Property Taxes		\$121,019,400
Other Sources of Revenue:		
Intergovernmental	3,547,500	
Charges for Services	7,140,000	
CSA EM-1 "Measure H" Allocation	1,533,722	
Miscellaneous	2,856,600	
	<u>15,077,822</u>	\$15,077,822

<u>Total Projected Revenue</u>		<u>\$136,097,222</u>
--------------------------------	--	----------------------

<u>10% Fund Balance Reserve Designation</u>		<u>\$ 13,610,000</u>
---	--	----------------------

<u>Projected Ending Unrestricted General Fund Balance Less Reserve Designation</u>		<u>\$ 21,000,000</u>
--	--	----------------------

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

EXPENDITURE BUDGET

Expenditure Appropriation Requests

<u>Account</u>	<u>Description</u>	<u>2017-18</u>	<u>2018-19</u>
1011	Permanent Salaries	38,943,585	44,255,551
1013	Temporary Salaries	275,000	300,000
1014	Permanent Overtime	10,815,395	10,856,620
1015	Deferred Compensation	25,000	65,460
1042	FICA/Medicare	718,322	844,083
1044	Retirement Expense	26,267,568	27,979,168
1046	Excess Retirement Expense	80,000	90,000
1060	Employee Group Insurance	5,877,626	5,936,341
1061	Retiree Health Insurance	5,365,000	5,252,000
1062	OPEB Pre-Pay	1,959,289	1,959,289
1070	Workers' Compensation Insurance	3,702,168	4,424,297
	Salary and Benefits	\$94,028,953	\$101,962,809
2100	Office Expense	137,060	143,460
2102	Books-Periodicals-Subscriptions	25,925	29,600
2110	Communications	595,250	662,000
2120	Utilities	508,450	266,140
2130	Small Tools and Instruments	58,270	62,900
2131	Minor Furniture & Equipment	431,700	510,525
2132	Minor Computer Equipment	201,050	293,650
2140	Medical & Lab Supplies	173,200	208,700
2150	Food	28,530	40,030
2160	Clothing & Personal Supplies	566,500	569,850
2170	Household Expense	288,310	272,860
2190	Publications & Legal Notices	3,700	4,500
2200	Memberships	15,455	16,125
2250	Rents & Leases-Equipment	417,965	432,365
2251	Computer Software Cost	373,890	327,800
2260	Rents & Leases - Property	409,300	11,820
2270	Maintenance - Equipment	329,700	362,110
2271	Vehicle Repairs	693,350	689,100
2272	Vehicle Fuel/Oil	413,500	413,000
2273	Tires	125,000	125,000
2281	Maintenance of Buildings	1,612,050	1,396,750
2282	Maintenance of Grounds	556,970	497,620
2300	Non-Employee Travel Expense	10,000	10,000
2301	Auto Mileage Employees	3,000	3,000

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

<u>Account</u>	<u>Description</u>	<u>2017-18</u>	<u>2018-19</u>
2303	Other Travel Employees	289,450	363,870
2310	Non-County Professional Services	897,555	1,139,600
2314	Contracted Temporary Help	10,000	15,000
2360	Insurance	5	5
2467	Training & Registration	38,800	34,600
2474	Fire Fighting Supplies	684,425	632,590
2477	Training Supplies & Courses	82,250	79,750
2479	Specialized Departmental Expenses	21,750	25,250
2490	Miscellaneous Services & Supplies	34,800	41,800
	Services and Supplies	\$10,037,160	\$9,681,370
3505	Retire Principal on Long Term Debt	1,337,675	1,795,291
3515	Retire Interest on Long Term Debt	391,445	397,115
3530	Taxes & Assessments	36,000	31,000
3611	County Interdepartmental Charges	2,318,250	2,760,370
3614	IT Phone Exchange	71,940	0
3615	IT Data Processing Services	173,840	168,480
3616	IT Data Processing Supplies	2,000	8,658
3617	IT Maintenance Radio Equipment	40,000	50,000
3619	Public Works Building Occupancy Costs	28,760	550,095
3620	Public Works Requested Maintenance	12,000	12,000
3622	Public Works Other Charges	182,730	184,113
3626	IT Information Security Charges	36,950	40,303
	Interagency Charges	\$4,631,590	\$5,997,425
4951	Capital Office Equipment & Furniture	90,000	30,000
4953	Automobiles & Trucks	10,000	0
4954	Medical & Lab Equipment	50,000	0
4955	Radio & Communications Equipment	122,500	50,000
4956	Capital Tools & Equipment	150,300	97,500
4971	Capital Software	50,000	150,000
	Capital Assets	\$472,800	\$327,500
5011	Reimbursements-Gov/Gov	14,782,311	15,526,415
5016	Transfers-Gov/Gov	2,600,630	2,601,703
	Expenditure Transfers	\$17,382,941	\$18,128,118
	Total Projected Expenditures	\$126,553,444	\$136,097,222

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Fiscal Year 2018-19 Funded Position List (General Fund)

<u>Classification</u>	<u>FY 2017-18 Approved FTEs</u>	<u>FY 2018-19 Recommended FTEs</u>
Fire Chief	1	1
Executive Secretary	1	1
Deputy Fire Chief	1	1
Chief of Administrative Services	1	1
Assistant Fire Chief	3	3
Fiscal Officer	0	1
Departmental Human Resources Analyst II	1	1
Departmental Human Resources Analyst I	1	1
Fiscal Specialist	1	1
Media & Community Relations Coordinator	1	1
Shift Battalion Chief	11	11
EMS Chief	1	0
Fire Captain	84	84
Fire Captain – 40 Hour	1	1
Fire Training Captain – 40 Hour	2	2
Fire Engineer	84	84
Firefighter	84	84
Firefighter-Recruit	0	9
Fire Marshal	1	1
Fire Prevention Captain	4	4
Shift Fire Investigator	3	3
Fire Inspector II	8	8
Fire Inspector I	8	8
Fire Prevention Technician	1	1
Fire Prevention Specialist	2	2
Fire EMS Quality Improvement Coordinator	1	1
Fire Information Systems Manager	1	1
Information Systems Programmer/Analyst	2	2
Information Systems Technician	3	3
Communications Center Manager	1	1
Telecommunications Specialist	3	3
Senior Dispatcher	3	3
Dispatcher	15	15
Facilities Manager	1	1
Apparatus Manager	1	1
Lead Equipment Mechanic	1	1
Fire Equipment Mechanic	5	5
Apparatus Service Coordinator	1	1
Logistics Manager	1	1
Storekeeper	1	1
Driver Clerk	2	2
Account Clerk	2	2
Secretary-Advanced Level	2	3
Clerk-Specialist Level	1	1

Fiscal Year 2018-19 Funded Position List (General Fund)

<u>Classification</u>	<u>FY 2017-18 Approved FTEs</u>	<u>FY 2018-19 Recommended FTEs</u>
Clerk-Senior Level	8	8
Clerk-Experienced Level	1	1
	<hr/>	<hr/>
	361	371

Fiscal Year 2018-19 Funded Position List (EMS Transport Fund)

<u>Classification</u>	<u>FY 2017-18 Approved FTEs</u>	<u>FY 2018-19 Recommended FTEs</u>
Assistant Fire Chief	1	2
EMS Chief	0	1
Fire Captain – 40 Hour (Helicopter)	0	1
Dispatcher	6	6
Account Clerk	0	1
	<hr/>	<hr/>
	7	11

Note: Bold type indicates a change from the current year.

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Budget Narrative

The 2018-19 Contra Costa County Fire Protection District Recommended General Operating Fund Budget is balanced and requires no use of reserves.

The 2018-19 recommended budget reflects the cost of providing service while factoring in negotiated wage and benefit cost increases, the restaffing of Engine 1 in Walnut Creek (March 2018), filling a number of vacant positions, building and grounds maintenance and repair projects, routine capital and non-capital equipment replacement (including heavy fire apparatus), increased interagency charges (including administrative office lease payments), and increased debt service payments.

In 2017-18 the District projected for a 6% growth in secured property assessed valuation (AV). The actual increase in 2017-18 secured property AV was 6.05%. The increase in total property AV (secured/unsecured/utility) for 2017-18 was 5.53%.

The 2018-19 recommended budget projects for a 5% growth in secured AV, revenue from the continuing unwinding of the redevelopment areas, and increased revenue from updated service fee schedules.

The 2018-19 recommended budget also includes funding for ten net new positions: nine recruit positions necessary for increased minimum staffing to reopen Fire Station 16 in Lafayette in 2019, a fiscal officer, and a secretary. Among other related tasks, the fiscal officer will help manage the District's significant growth in funds management, and the secretary will be assigned to provide administrative support to the assistant chiefs overseeing operations and support services. The recommended budget also contemplates reallocating one position (EMS chief) from the District's General Operating Fund to the EMS Transport Fund. This reallocation will continue to help reduce the reliance on District general purpose funds for management of ambulance service.

Some additional positions (noted above) are also recommended in the EMS Transport Fund. The EMS Transport Fund recommended budget includes funding for an assistant fire chief (assigned to communications), a 40-hour fire captain (assigned to the helicopter program), and an account clerk who will help with the increase in accounts payable and accounts receivable activity.

The recommended budget for the EMS Transport Fund also includes some EMS-related capital equipment and projects, such as cardiac monitors, an automated alerting and dispatching system, and initial work on the potential expansion or relocation of the communications center. The recommended budget for the EMS Transport Fund projects a surplus of approximately \$2.8 million. This may be used to continue building reserves in this fund.



MINUTES

December 4, 2017

The Advisory Fire Commission met at a regular meeting on Monday, December 4, 2017 at 7:00 p.m. Chairman Rojanasathira called the meeting to order and invited Deputy Fire Chief Lewis Broschard to lead the salute to the flag.

ROLL CALL

Present: Commissioners: Richard "Tom" Chapman – At Large #2
Debra Galey – District IV
Matthew Guichard – District II
Ed Haynes – District III
Nat Rojanasathira – District V

Fire Chief: Jeff Carman

Absent: Mike Egan – At Large #1

SERVICE AWARDS

Fire Chief Carman presented Deputy Fire Chief Lewis Broschard with his 10-year service award pin.

PUBLIC HEARINGS

Chairman Rojanasathira opened the public hearing on the November 29, 2017 Report on the Cost of Abatement. Hearing no objections or protests to the November 29, 2017 Abatement Report, the hearing was closed. Chairman Rojanasathira then asked for a motion to adopt the "Resolution of Confirmation" confirming the November 29, 2017 Abatement Report in the amount of \$24,124.12. Commissioner Chapman moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Haynes. Said motion carried by a unanimous vote (AYES: Chapman, Galey, Guichard, Haynes, Rojanasathira; ABSENT: Egan).

Commissioner Chapman made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Guichard. Said motion carried by a unanimous vote (AYES: Chapman, Galey, Guichard, Haynes, Rojanasathira; ABSENT: Egan).

PUBLIC COMMENTS

None

CONSENT ITEMS

A. October 9, 2017 Meeting Minutes:

The October 9, 2017 minutes were pulled from the Consent calendar and moved to New Business.

B. Accept and File Reports:

1. October 9, 2017 Meeting Minutes

Commissioner Guichard made a motion to approve the October 9, 2017 minutes as amended. Motion seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Chapman, Galey, Guichard, Haynes, Rojanasathira; ABSENT: Egan).

2. Personnel Report – Reviewed/discussed report of December 4, 2017.

3. Operating Budget – Reviewed/discussed report of November 13 2017.

4. Fire Prevention Report – Reviewed/discussed December 4, 2017 report.

5. Monthly Activity Reports – Reviewed/discussed October 2017 reports.

6. Suppression Leave Summary – Reviewed/discussed October 2017.

Commissioner Galey made a motion to accept and file reports as written, seconded by Commissioner Guichard. Said motion carried by a unanimous vote (AYES: Chapman, Galey, Guichard, Haynes, Rojanasathira; ABSENT: Egan).

FIRE CHIEF'S REPORT

Reviewed/discussed the December 4, 2017 Fire Chief's report.

UNFINISHED BUSINESS

A. Discuss Draft Proposal from Bylaws Committee

Per discussion, the proposal will be amended and forwarded to County Counsel for review. If substantive changes are made by County Counsel, the proposal will return to the Commission for further review prior to being presented to the Board for approval.

Commissioner Galey made a motion to accept the proposal as amended. Motion seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Chapman, Galey, Guichard, Haynes, Rojanasathira; ABSENT: Egan).

NEW BUSINESS

A. Declaration of Surplus Equipment – Report of November 16, 2017

Commissioner Haynes made a motion to approve the surplus of equipment listed on the declaration report of November 16, 2017. Motion was seconded by Commissioner Guichard. Said motion carried by a unanimous vote (AYES: Chapman, Galey, Guichard, Haynes, Rojanasathira; ABSENT: Egan).

B. Approve 2018 Meeting Schedule

Per discussion, the April 2018 meeting date will be changed from April 9 to April 16, 2018. Commissioner Galey made a motion to accept the 2018 Meeting Schedule as amended. Seconded by Commissioner Haynes. Said motion carried by a unanimous vote (AYES: Chapman, Galey, Guichard, Haynes, Rojanasathira; ABSENT: Egan).

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Haynes – Would like to see better communication about upcoming events.

Chapman – Compliments to Chief Carman for building the best staff the Fire District has ever had. There are a lot of positive things happening.

Rojanasathira – Mentioned an article about an attorney suing numerous Contra Costa County cities regarding district-based elections and the closure of Fire Station #12. Suggested gathering data and creating a fact sheet which indicates that service has not been affected due the closure of the station. He will forward the article to the Commissioners.

Meeting adjourned at 8:10 p.m.

NEXT MEETING DATE AND TIME

The next meeting will deviate from the regular schedule and is scheduled for February 26, 2018, 7:00 p.m. This will be the first meeting held at the new Fire District Administrative Offices located at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

Latonia Ellingberg, Recording Secretary



TO: Advisory Fire Commission
 FROM: Jackie Lorrekovich, Chief of Administrative Services
 SUBJECT: Personnel Report
 DATE: February 26, 2018

SERVICE AWARDS

30-YEAR

James Huntze	Battalion Chief	01-01-88
Peter Marshall	Battalion Chief	01-01-88
Elia Alailima	Fire Captain	01-01-88
Keith Clay	Fire Engineer	01-01-88

10-YEAR

Michael Dunham	Fire Engineer	01-21-08
Blaine Christiansen	Firefighter	01-16-08
Steven Aubert	Fire Inspector II	02-04-08

NEW HIRES

Michael Granger	Information Systems Technician II	01-03-18
Andrew Salgado	Driver Clerk	01-08-18

SEPARATIONS

Frank Ferrante	Firefighter-Recruit	12-12-17 (Unsuccessful Probation)
Aaron Ramirez	Firefighter-Recruit	12-20-17 (Resignation)
Mark Gargalikis	Firefighter-Recruit	01-09-18 (Unsuccessful Probation)
Doug McHarg	Firefighter/Paramedic-Recruit	02-07-17 (Resignation)

SUPPRESSION STAFFING VACANCIES*

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain	81	81	0
Fire Engineer	81	64	17
Firefighter	81	86	-5
Firefighter-Recruit	0	24	-24
TOTAL	243	255	-12

* The suppression staffing report reflects full staffing at 26 fire companies, one squad, and three STCs.

CCCFPD General Fund Expenditures Summary
FY 2017-18 Period 7 (as of 2-12-18)

Dept	Obj	Sub Obj	Description	Appropriation	Adj	Expenditures	Encumbr	Balance	% Used
0952	6000	6201	GENERAL INVENTORY CLEAR	0	0	380,223	0	-380,223	
0952	6000	6203	FUEL INVENTORY CLEARING	0	0	49,354	0	-49,354	
0952	6000	6205	PARTS INVENTORY CLEARING	0	0	411,952	0	-411,952	
	6000	Total		0	0	841,529	0	-841,529	
7300	1000	1011	PERMANENT SALARIES	38,943,585	0	21,775,034	0	17,168,551	55.91%
7300	1000	1013	TEMPORARY SALARIES	275,000	0	258,706	0	16,294	94.07%
7300	1000	1014	PERMANENT OVERTIME	10,815,395	0	7,577,120	0	3,238,275	70.06%
7300	1000	1015	DEFERRED COMP CTY CONTRB	25,000	0	18,461	0	6,539	73.84%
7300	1000	1019	COMP & S D I RECOVERIES	0	0	-309,736	0	309,736	
7300	1000	1042	F.I.C.A.	718,322	0	453,691	0	264,632	63.16%
7300	1000	1044	RETIREMENT EXPENSE	26,267,568	0	14,686,324	0	11,581,244	55.91%
7300	1000	1046	EXCESS RETIREMENT BENEFIT	80,000	0	89,969	0	-9,969	112.46% (1)
7300	1000	1060	EMPLOYEE GROUP INSURANCE	5,877,626	0	3,112,676	0	2,764,950	52.96%
7300	1000	1061	RETIREE HEALTH INSURANCE	5,365,000	0	3,012,415	0	2,352,585	56.15%
7300	1000	1062	OPEB PRE-PAY	1,959,289	0	979,645	0	979,645	50.00%
7300	1000	1063	UNEMPLOYMENT INSURANCE	0	0	9,493	0	-9,493	
7300	1000	1070	WORKERS COMPENSATION INS	3,702,169	0	2,823,194	0	878,975	76.26%
	1000	Total		94,028,954	0	54,486,991	0	39,541,963	57.95%
7300	2000	2100	OFFICE EXPENSE	137,060	0	49,853	0	87,207	36.37%
7300	2000	2102	BOOKS-PERIODICLS-SUBSCRPT	25,925	0	13,095	0	12,830	50.51%
7300	2000	2103	POSTAGE	0	0	9	0	-9	
7300	2000	2110	COMMUNICATIONS	595,250	0	390,958	0	204,292	65.68%
7300	2000	2120	UTILITIES	508,450	0	283,742	0	224,708	55.81%
7300	2000	2130	SMALL TOOLS & INSTRUMENTS	58,270	0	14,673	0	43,597	25.18%
7300	2000	2131	MINOR FURNITURE/EQUIPMENT	431,700	390,000	167,359	467,842	186,499	20.37%
7300	2000	2132	MINOR COMPUTER EQUIPMENT	201,050	0	154,500	0	46,550	76.85%
7300	2000	2140	MEDICAL & LAB SUPPLIES	173,200	0	140,407	0	32,793	81.07%
7300	2000	2150	FOOD	28,530	0	24,322	0	4,208	85.25%
7300	2000	2160	CLOTHING & PERSONAL SUPPL	566,500	0	712,333	0	-145,833	125.74% (2)
7300	2000	2170	HOUSEHOLD EXPENSE	288,310	0	167,445	0	120,865	58.08%
7300	2000	2190	PUBLICATNS & LEGL NOTICES	3,700	0	1,840	0	1,860	49.73%
7300	2000	2200	MEMBERSHIPS	15,455	0	10,160	0	5,295	65.74%
7300	2000	2250	RENTS & LEASES -EQUIPMENT	417,965	0	245,164	0	172,801	58.66%
7300	2000	2251	COMPUTER SOFTWARE COST	373,890	0	163,023	16,115	194,751	43.60%
7300	2000	2260	RENTS & LEASES -PROPERTY	409,300	0	4,284	0	405,016	1.05%
7300	2000	2270	MAINTENANCE -EQUIPMENT	329,700	3,156	117,998	763	214,095	35.45%
7300	2000	2271	VEHICLE REPAIRS	693,350	-5,000	324,508	0	368,842	47.14%
7300	2000	2272	VEHICLE FUEL/OIL	413,500	0	252,976	0	160,524	61.18%
7300	2000	2273	CNTRL GARAGE TIRES	125,000	0	97,315	0	27,685	77.85%
7300	2000	2281	MAINTENANCE OF BUILDINGS	1,612,050	0	367,378	0	1,244,672	22.79%
7300	2000	2282	GROUNDNS MAINTENANCE	556,970	0	83,511	0	473,459	14.99%
7300	2000	2300	TRANSPORTATION AND TRAVEL	10,007	0	5,749	0	4,258	57.45%
7300	2000	2301	AUTO MILEAGE EMPLOYEES	3,000	0	712	0	2,288	23.75%
7300	2000	2303	OTHER TRAVEL EMPLOYEES	289,450	0	82,542	0	206,908	28.52%
7300	2000	2310	NON CNTY PROF SPCLZD SVCS	897,555	0	572,875	0	324,680	63.83%
7300	2000	2314	CONTRACTED TEMPORARY HELP	42,870	5,862	15,724	11,860	21,147	32.27%
7300	2000	2360	INSURANCE	5	0	6	0	-1	117.60%
7300	2000	2467	TRAINING & REGISTRATIONS	38,800	0	1,050	0	37,750	2.71%
7300	2000	2474	FIRE FIGHTING SUPPLIES	684,425	0	250,725	0	433,700	36.63%
7300	2000	2477	ED SUPPLIES AND COURSES	82,250	0	41,253	0	40,997	50.16%
7300	2000	2479	OTHER SPECIAL DPMTAL EXP	21,750	0	4,582	0	17,168	21.07%
7300	2000	2490	MISC SERVICES & SUPPLIES	34,800	0	14,763	0	20,037	42.42%
	2000	Total		10,070,037	394,018	4,776,838	496,581	5,190,636	45.65%
7300	3000	3505	RETIRE OTH LONG TERM DEBT	1,337,675	0	1,298,312	0	39,363	97.06%
7300	3000	3515	INT ON OTH LONG TERM DEBT	391,445	0	430,782	0	-39,337	110.05%

**CCCFPD General Fund Expenditures Summary
FY 2017-18 Period 7 (as of 2-12-18)**

7300 3000 3520	INT ON NOTES & WARRANTS	0	0	-25	0	25	
7300 3000 3530	TAXES & ASSESSMENTS	36,000	0	20,328	0	15,672	56.47%
7300 3000 3611	INTERFUND EXP - GOV/GOV	2,318,250	0	902,339	0	1,415,911	38.92%
7300 3000 3614	DOIT PHONE EXCHANGE	71,940	0	41,326	0	30,614	57.44%
7300 3000 3615	DOIT DATA PROC SVCS	173,836	0	99,664	0	74,172	57.33%
7300 3000 3616	DOIT DATA PROC SUPPLY	2,000	0	1,078	0	922	53.90%
7300 3000 3617	DOIT MNTN RADIO EQMT	40,000	0	14,591	0	25,409	36.48%
7300 3000 3618	DOIT OTHER TELCOM CHARGES	0	0	935	0	-935	
7300 3000 3619	GEN SVC-BLDG OCPNCY COSTS	28,760	0	51,549	0	-22,789	179.24% (3)
7300 3000 3620	GEN SVC-REQUESTED MNTCE	12,000	0	1,330	0	10,670	11.09%
7300 3000 3622	GEN SVC-OTHER GS CHARGES	182,730	0	410,313	0	-227,583	224.55% (4)
7300 3000 3626	INFO SECURITY CHG	36,947	0	21,552	0	15,395	58.33%
	<u>3000 Total</u>	<u>4,631,583</u>	<u>0</u>	<u>3,294,075</u>	<u>0</u>	<u>1,337,508</u>	<u>71.12%</u>
7300 4000 4708	CCCFIRE ADMIN IMPROVMENTS	0	75,000	0	45,809	29,191	0.00%
7300 4000 4951	OFFICE EQUIP & FURNITURE	90,000	0	28,239	0	61,761	31.38%
7300 4000 4953	AUTOS & TRUCKS	10,000	5,000	14,133	0	867	94.22%
7300 4000 4954	MEDICAL & LAB EQUIPMENT	50,000	0	0	0	50,000	0.00%
7300 4000 4955	RADIO & COMMUNICATN EQUIP	122,500	125,788	90,788	42,806	114,694	36.57%
7300 4000 4956	TOOLS & SUNDRY EQUIPMENT	150,300	595,483	152,908	76,411	516,463	20.50%
7300 4000 4971	CAPITALIZED SOFTWARE	50,000	-50,000	0	0	0	
	<u>4000 Total</u>	<u>472,800</u>	<u>751,270</u>	<u>286,068</u>	<u>165,026</u>	<u>772,976</u>	<u>23.37%</u>
7300 5000 5011	REIMBURSEMENTS-GOV/GOV	14,782,311	0	14,782,527	0	-216	100.00%
7300 5000 5016	TRANSFERS - GOV/GOV	2,600,630	0	2,600,630	0	0	100.00%
	<u>5000 Total</u>	<u>17,382,941</u>	<u>0</u>	<u>17,383,157</u>	<u>0</u>	<u>-216</u>	<u>100.00%</u>
	<u>Grand Total</u>	<u>126,586,315</u>	<u>1,145,288</u>	<u>81,068,657</u>	<u>661,607</u>	<u>46,001,339</u>	<u>63.47%</u>

- (1) For pension costs exceeding statutory limits imposed on CCCERA.
 (2) Personal Protective Equipment usage from inventory supplies.
 (3) Garcia Ranch Road and Port Chicago Hwy.
 (4) GS charges for property (e.g. Station 69 roof repair) and printmail.

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
MEMORANDUM

TO: Jeff Carman, Fire Chief
Lewis Broschard, Deputy Fire Chief

FROM: Robert Marshall, Fire Marshal

SUBJECT: Advisory Fire Commission, Fire Prevention Bureau Report
for November 2017, December 2017 and January 2018

DATE: February 26, 2018

November 2017:

	Engineering	Code Enforcement
Inspections	515	344
Plan reviews	262	
Pub Ed Events	16	
Vegetation Inspections	0	
Investigations	53	

December 2017:

	Engineering	Code Enforcement
Inspections	538	296
Plan reviews	190	
Pub Ed Events	9	
Vegetation Inspections	0	
Investigations	47	

January 2018:

	Engineering	Code Enforcement
Inspections	508	263
Plan reviews	233	
Pub Ed Events	36	
Vegetation Inspections	0	
Investigations	40	

Runs By Station

(01/01/18 ~ 01/31/18)

Station	Runs	Runs/Day	Code 3
6	670	21.61	523
70	460	14.84	403
81	361	11.65	302
5	348	11.23	288
82	310	10	259
85	310	10	252
1	299	9.65	236
83	284	9.16	236
9	277	8.94	218
8	265	8.55	204
3	256	8.26	230
84	238	7.68	201
2	234	7.55	182
86	217	7	186
10	216	6.97	174
15	203	6.55	159
88	193	6.23	151
14	176	5.68	150
87	169	5.45	142
69	156	5.03	140
13	142	4.58	110
7	101	3.26	82
11	101	3.26	70
22	96	3.1	66
17	57	1.84	45
19	1	0.03	1
	6140	198.06	5010

Runs By Station

(12/01/2017 ~ 12/31/17)

Station	Runs	Runs/Day	Code 3
6	659	21.26	516
70	461	14.87	401
81	358	11.55	289
5	347	11.19	271
1	326	10.52	253
82	307	9.9	257
83	304	9.81	253
85	294	9.48	245
9	286	9.23	237
84	269	8.68	227
3	266	8.58	241
88	247	7.97	203
2	231	7.45	175
86	216	6.97	183
8	208	6.71	171
10	205	6.61	160
15	202	6.52	152
13	181	5.84	137
87	175	5.65	145
14	158	5.1	125
69	148	4.77	127
7	123	3.97	91
11	117	3.77	91
22	89	2.87	68
17	70	2.26	50
19	2	0.06	1
	6249	201.58	5069

Runs By Station

(11/01/17 ~ 11/30/17)

Station	Runs	Runs/Day	Code 3
6	584	19.47	437
70	395	13.17	344
81	320	10.67	270
5	298	9.93	228
83	278	9.27	224
85	277	9.23	222
1	273	9.1	211
9	258	8.6	213
82	253	8.43	207
3	233	7.77	205
84	231	7.7	188
88	207	6.9	166
10	195	6.5	158
2	194	6.47	140
8	193	6.43	147
86	184	6.13	156
87	170	5.67	146
15	159	5.3	124
14	157	5.23	125
69	157	5.23	118
7	144	4.8	106
13	132	4.4	104
11	66	2.2	56
22	61	2.03	47
17	58	1.93	40
19	3	0.1	3
	5480	182.67	4385

Runs By Unit

(01/01/18 ~ 01/31/18)

Unit	Runs	Runs/Day	Code 3
E106	396	12.77	327
E181	361	11.65	302
E105	348	11.23	288
E185	310	10	252
T101	298	9.61	235
E170	285	9.19	235
E182	285	9.19	235
T183	284	9.16	236
E109	277	8.94	218
T106	274	8.84	196
E108	265	8.55	204
E103	256	8.26	230
T184	236	7.61	199
E102	230	7.42	180
E186	217	7	186
E115	203	6.55	159
E188	193	6.23	151
SQ70	175	5.65	168
E187	169	5.45	142
E110	168	5.42	131
E169	153	4.94	137
E113	142	4.58	110
T114	122	3.94	105
E111	101	3.26	70
E122	96	3.1	66
E107	92	2.97	73
E117	57	1.84	45
E114	54	1.74	45
R10	48	1.55	43
R82	24	0.77	23
BS107	9	0.29	9
E302	4	0.13	2
R369	3	0.1	3
E184	2	0.06	2
E101	1	0.03	1
E319	1	0.03	1
R382	1	0.03	1
	6140	198.06	5010

Runs By Unit

(12/01/17 ~ 12/31/17)

Unit	Runs	Runs/Day	Code 3
E106	443	14.29	369
E181	358	11.55	289
E105	347	11.19	271
T101	326	10.52	253
T183	298	9.61	248
E170	296	9.55	243
E185	294	9.48	245
E109	285	9.19	236
E182	279	9	229
T184	269	8.68	227
E103	266	8.58	241
E188	242	7.81	198
E102	227	7.32	172
T106	216	6.97	147
E186	215	6.94	182
E108	207	6.68	170
E115	199	6.42	149
E113	181	5.84	137
E187	174	5.61	144
E110	172	5.55	128
SQ70	165	5.32	158
T114	143	4.61	114
E169	138	4.45	117
E111	117	3.77	91
E107	108	3.48	76
E122	85	2.74	64
E117	69	2.23	49
R10	33	1.06	32
R82	26	0.84	26
BS107	15	0.48	15
E114	15	0.48	11
R369	8	0.26	8
E388	5	0.16	5
E302	4	0.13	3
E322	4	0.13	4
Q183	4	0.13	3
E315	3	0.1	3
E319	2	0.06	1
E369	2	0.06	2
E383	2	0.06	2
R382	2	0.06	2
E308	1	0.03	1
E309	1	0.03	1
E317	1	0.03	1
E386	1	0.03	1
E387	1	0.03	1
	6249	201.58	5069

Runs By Unit

(11/01/17 ~ 11/30/17)

Unit	Runs	Runs/Day	Code 3
E106	376	12.53	305
E181	319	10.63	269
E105	297	9.9	227
E185	277	9.23	222
T183	273	9.1	219
T101	272	9.07	210
E109	258	8.6	213
E170	238	7.93	196
E182	232	7.73	186
E103	231	7.7	203
T184	231	7.7	188
T106	208	6.93	132
E188	204	6.8	163
E102	193	6.43	139
E108	193	6.43	147
E186	181	6.03	153
E187	169	5.63	145
E110	158	5.27	122
E115	158	5.27	123
SQ70	157	5.23	148
E169	144	4.8	105
E107	134	4.47	96
E113	132	4.4	104
T114	123	4.1	99
E111	63	2.1	53
E122	60	2	46
E117	56	1.87	38
R10	37	1.23	36
E114	34	1.13	26
R82	19	0.63	19
BS107	10	0.33	10
R369	9	0.3	9
E383	5	0.17	5
E369	4	0.13	4
E311	3	0.1	3
E319	3	0.1	3
E386	3	0.1	3
E388	3	0.1	3
E303	2	0.07	2
E317	2	0.07	2
R382	2	0.07	2
E101	1	0.03	1
E302	1	0.03	1
E315	1	0.03	1
E322	1	0.03	1
E381	1	0.03	1
E387	1	0.03	1
WT105	1	0.03	1
	5480	182.67	4385

Contra Costa County Fire Protection District

Station Summary

Year: 2018 Month: 1

Fire

Code 3

Area	City	Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	EMS Rescue	Hazard	Public Service	Mistaken Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
01	Walnut Creek	180	0	1	6	0	4	150	12	4	0	0	52	228	01:33	00:27	04:28	06:29
02	Pleasant Hill	143	0	0	1	0	5	131	7	2	0	0	29	175	01:19	00:28	05:01	06:53
03	Walnut Creek	235	0	0	2	0	0	214	4	5	0	0	31	256	01:25	00:28	05:24	07:17
04	Walnut Creek	22	0	6	1	0	1	19	0	1	0	0	5	27	01:23	00:34	07:05	08:56
05	Pleasant Hill	197	0	0	3	0	4	171	4	4	0	0	36	222	01:27	00:28	04:49	06:47
06	Concord	368	0	2	3	0	12	327	21	13	0	0	72	448	01:22	00:30	05:16	07:09
07	Walnut Creek	71	0	0	0	0	0	70	1	2	0	0	13	86	01:20	00:26	05:02	06:44
08	Concord	196	0	0	1	0	3	196	8	8	0	0	23	239	01:28	00:25	04:54	06:44
09	Pacheco	167	0	0	1	0	6	152	12	5	0	0	31	207	01:27	00:33	05:06	07:08
10	Concord	94	0	0	1	0	0	83	5	6	0	0	17	112	01:19	00:26	04:57	06:43
11	Clayton	64	0	1	0	0	4	63	4	1	0	0	18	90	01:21	00:31	05:20	07:07
12	Martinez	86	0	1	1	0	7	70	2	2	0	0	17	99	01:26	00:31	06:14	08:18
13	Martinez	45	0	0	0	0	2	40	2	3	0	0	14	61	01:22	00:33	05:37	07:32
14	Martinez	71	0	0	0	0	0	68	4	0	0	0	6	78	01:19	00:30	05:49	07:39
15	Lafayette	84	0	11	0	0	1	71	6	4	0	0	26	108	01:22	00:30	05:34	07:27
16	Lafayette	15	0	11	0	0	1	11	1	0	0	0	8	21	01:41	00:32	08:19	10:02
17	Lafayette	15	0	0	0	0	0	12	1	0	0	0	4	17	01:48	00:22	07:52	10:04
18	Clyde	6	0	0	0	0	0	3	0	0	0	0	4	7	01:35	00:18	06:54	08:48
19	Martinez	1	0	1	0	0	0	1	0	0	0	0	0	1	01:33	00:15		
21	Concord	67	0	0	1	0	1	63	3	1	0	0	5	74	01:24	00:28	06:00	07:52
22	Concord	45	0	0	0	0	3	42	4	1	0	0	8	58	01:27	00:26	05:25	07:17
69	El Sobrante	79	0	20	1	0	4	68	4	3	0	0	11	91	01:29	00:33	05:00	07:05
70	San Pablo	331	0	106	8	1	18	284	14	3	0	0	48	376	01:26	00:34	05:03	07:04
81	Antioch	245	0	5	1	2	12	228	15	6	0	0	26	290	01:27	00:31	04:30	06:26
82	Antioch	203	0	2	2	0	1	195	9	8	0	0	25	240	01:22	00:28	05:09	06:58
83	Antioch	203	0	0	2	0	14	174	8	3	0	0	38	239	01:27	00:26	05:12	07:05
84	Pittsburg	94	0	0	0	1	2	87	2	2	0	0	11	105	01:27	00:26	05:18	07:19
85	Pittsburg	229	0	0	2	1	11	199	11	5	0	0	45	274	01:22	00:26	04:45	06:32
86	Bay Point	173	0	0	6	0	7	148	8	5	0	0	34	208	01:28	00:26	06:24	08:13
87	Pittsburg	92	0	0	0	0	3	80	2	1	0	0	12	98	01:14	00:27	05:24	07:05
88	Antioch	91	0	2	1	0	0	89	4	12	0	0	15	121	01:22	00:27	05:28	07:19
CON	Unclassified	5	0	4	0	0	1	2	1	0	0	0	3	7	01:28	00:39	07:00	09:08
**Other		139	0	149	17	0	10	82	1	2	0	0	37	149	00:54	00:44	06:03	07:35
		4056	0	322	61	5	137	3593	180	112	0	0	724	4812				

* PP: phone pickup, FD: 1st unit dispatched, FE: 1st unit enroute, FA: 1st unit arrived, average of code 3;

Total Response: PP - FA

**Other: incidents outside CON with CON units at least enroute, staged or arrived;

Travel/Response time: between first unit enroute/phone pickup and first unit arrived, or first unit staged if staging time is earlier than first arrival time.

Time caps Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins

(Revised on 08/11/2014)

Contra Costa County Fire Protection District

Station Summary

Year: 2017

Month: 12

Fire

Code 3

Area	City	Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	EMS Rescue	Hazard	Public Mistaken Service Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
01	Walnut Creek	194	0	0	1	0	6	168	18	5	0	57	255	01:29	00:27	04:23	06:20
02	Pleasant Hill	127	0	1	1	0	5	118	6	4	0	31	165	01:20	00:30	05:04	06:56
03	Walnut Creek	264	0	1	0	1	2	234	4	3	0	42	286	01:25	00:27	05:34	07:24
04	Walnut Creek	22	0	6	0	0	1	19	0	1	0	5	26	01:27	00:17	07:09	08:53
05	Pleasant Hill	179	0	0	1	0	10	158	7	4	0	42	222	01:28	00:33	04:51	06:56
06	Concord	365	0	0	8	1	18	303	17	8	0	89	444	01:21	00:33	04:51	06:44
07	Walnut Creek	80	0	0	0	0	0	76	5	3	0	16	100	01:27	00:28	04:55	06:52
08	Concord	158	0	0	1	1	5	146	3	5	0	17	178	01:21	00:26	04:46	06:33
09	Pacheco	195	0	1	3	2	6	168	9	3	0	33	224	01:24	00:28	05:20	07:06
10	Concord	86	0	1	2	0	2	79	5	4	0	18	110	01:21	00:31	04:42	06:35
11	Clayton	81	0	0	0	1	0	77	3	2	0	18	101	01:26	00:21	04:59	06:46
12	Martinez	83	0	0	0	1	7	70	7	2	0	14	101	01:24	00:30	06:41	08:36
13	Martinez	55	0	4	2	1	1	38	5	3	0	19	69	01:23	00:31	05:27	07:15
14	Martinez	62	0	0	0	0	2	61	3	2	0	9	77	01:19	00:24	05:16	07:05
15	Lafayette	95	0	4	0	1	6	76	4	1	0	28	116	01:19	00:28	05:55	07:44
16	Lafayette	18	0	14	0	0	0	14	4	0	0	9	27	01:19	00:29	07:30	09:35
17	Lafayette	7	0	0	0	0	0	7	0	1	0	3	11	01:27	00:25	05:45	06:38
18	Clyde	13	0	0	1	0	1	10	0	0	0	3	15	01:39	00:38	06:14	08:21
19	Martinez	1	0	1	0	0	0	1	0	0	0	1	2	01:19	00:19		
21	Concord	77	0	0	1	0	2	74	3	1	0	7	88	01:17	00:27	06:58	08:46
22	Concord	25	0	0	0	0	0	22	4	2	0	5	33	01:42	00:25	04:39	06:50
69	El Sobrante	82	0	30	3	0	3	67	11	1	0	12	97	01:18	00:34	05:07	06:56
70	San Pablo	335	0	117	5	2	14	295	13	3	0	57	389	01:25	00:34	05:10	07:10
81	Antioch	239	1	6	9	1	23	204	9	4	0	39	289	01:23	00:34	04:33	06:32
82	Antioch	202	0	2	4	0	7	190	13	3	0	19	236	01:27	00:31	04:58	06:56
83	Antioch	198	0	0	1	2	18	164	11	3	0	38	237	01:23	00:31	05:13	07:07
84	Pittsburg	96	0	0	0	0	5	84	6	1	0	19	115	01:25	00:28	05:37	07:28
85	Pittsburg	217	0	1	3	3	12	182	9	9	0	34	252	01:22	00:31	04:43	06:36
86	Bay Point	176	0	0	4	2	8	146	9	2	0	31	202	01:21	00:34	06:13	07:59
87	Pittsburg	97	0	0	1	0	5	85	1	2	0	9	103	01:10	00:31	05:49	07:24
88	Antioch	122	0	2	2	0	4	111	9	4	0	23	153	01:18	00:29	05:25	07:17
CON	Unclassified	13	1	4	0	1	1	4	4	0	0	8	18	01:18	00:43	05:54	08:05
**Other		118	0	138	12	3	5	82	4	0	0	32	138	01:02	00:46	06:19	07:48
		4082	2	333	65	23	179	3533	206	86	0	787	4879				

* PP: phone pick up, FD: 1st unit dispatched, FE: 1st unit enroute, FA: 1st unit arrived, average of code 3;
Total Response: PP - FA

**Other: incidents outside CON with CON units at least enroute, staged or arrived;

Travel/Response time: between first unit enroute/phone pickup and first unit arrived, or first unit staged if staging time is earlier than first arrival time.

Time caps Processing: 5:00 mins; Turnout: 4:00 mins; Total Response: 16:00 mins

Travel: 14:00 mins; Total Response: 16:00 mins

(Revised on 08/11/2014)

Contra Costa County Fire Protection District

Station Summary

Year: 2017

Month: 11

Fire

Code 3

Area	City	Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	EMS Rescue	Hazard	Public Service	Mistaken Alarm	False Alarm	Other NF	Total Processing	PP - FD	FD - FE Turnout	FE - FA Travel	Total Response
01	Walnut Creek	180	0	1	2	0	8	154	10	7	0	0	46	227	01:25	00:32	04:16	06:11
02	Pleasant Hill	106	0	0	2	0	4	100	7	9	0	0	23	145	01:22	00:31	04:39	06:34
03	Walnut Creek	200	0	2	1	0	3	178	3	3	0	0	33	221	01:28	00:28	05:11	07:08
04	Walnut Creek	20	0	8	0	0	0	17	2	1	0	0	6	26	01:23	00:29	07:16	09:10
05	Pleasant Hill	163	0	1	2	0	6	146	8	3	0	0	40	205	01:25	00:31	04:29	06:26
06	Concord	299	0	0	1	0	10	254	7	4	0	0	92	368	01:21	00:30	05:09	06:59
07	Walnut Creek	86	0	1	2	0	2	76	4	1	0	0	21	106	01:24	00:29	04:56	06:49
08	Concord	133	0	1	4	0	11	115	6	2	0	0	28	166	01:19	00:29	04:59	06:51
09	Pacheco	156	0	0	1	0	2	138	8	1	0	0	35	185	01:28	00:29	05:05	06:56
10	Concord	76	0	0	1	1	1	60	4	5	0	0	22	94	01:16	00:28	04:52	06:34
11	Clayton	55	0	3	2	0	0	48	1	1	0	0	11	63	01:26	00:23	04:45	06:34
12	Martinez	84	0	0	0	0	4	69	6	1	0	0	16	96	01:17	00:32	06:37	08:31
13	Martinez	33	0	0	1	0	3	26	2	1	0	0	10	43	01:18	00:38	06:17	08:09
14	Martinez	51	0	0	1	0	0	45	2	1	0	0	14	63	01:17	00:32	05:28	07:24
15	Lafayette	79	0	9	1	0	4	54	6	2	0	0	26	93	01:26	00:29	05:07	07:02
16	Lafayette	12	0	13	0	0	1	5	2	2	0	0	13	23	01:10	00:31	07:26	09:00
17	Lafayette	8	0	0	0	0	1	5	2	0	0	0	4	12	01:03	00:35	05:32	07:15
18	Clyde	6	0	0	0	0	0	6	0	0	0	0	5	11	01:24	00:35	08:01	10:01
19	Martinez	3	0	3	0	0	0	0	1	0	0	0	3	4	01:51	00:19	08:55	11:48
21	Concord	56	0	0	0	0	0	55	6	0	0	0	7	68	01:36	00:27	06:22	08:28
22	Concord	19	0	0	0	0	1	17	0	0	0	0	4	22	01:24	00:41	04:56	06:58
69	El Sobrante	71	0	28	2	0	2	63	16	4	0	0	17	104	01:28	00:35	04:51	06:50
70	San Pablo	259	0	82	5	1	12	223	15	5	0	0	41	302	01:29	00:32	05:05	07:04
81	Antioch	209	0	2	3	1	10	191	8	1	0	0	29	243	01:24	00:28	04:39	06:32
82	Antioch	165	0	0	2	0	10	143	7	2	0	0	28	192	01:20	00:28	05:06	06:52
83	Antioch	191	0	1	4	1	6	169	6	6	0	0	37	229	01:20	00:26	04:58	06:44
84	Pittsburg	81	0	0	0	0	3	67	3	5	0	0	18	96	01:18	00:23	05:34	07:18
85	Pittsburg	220	0	1	2	1	7	171	14	5	0	0	64	264	01:19	00:26	04:50	06:31
86	Bay Point	136	0	0	3	1	8	109	7	2	0	0	29	159	01:28	00:32	05:54	08:01
87	Pittsburg	78	0	0	0	1	2	66	1	0	0	0	14	84	01:10	00:28	05:38	07:16
88	Antioch	89	0	4	0	0	0	90	1	1	0	0	22	114	01:22	00:27	05:23	07:08
CON	Unclassified	13	0	9	0	0	1	4	1	0	0	0	9	15	02:01	00:29	06:49	09:27
**Other		124	1	146	14	1	7	67	8	2	0	0	48	147	00:47	00:41	06:11	07:42
		3461	1	315	56	8	129	2931	174	77	0	0	815	4190				

* PP: phone pick up, FD: 1st unit dispatched, FE: 1st unit enroute, FA: 1st unit arrived, average of code 3;

Total Response: PP - FA

**Other: incidents outside CON with CON units at least enroute, staged or arrived;

Travel/Response time: between first unit enroute/phone pickup and first unit arrived, or first unit staged if staging time is earlier than first arrival time.

Time caps Processing: 5:00 mins;

Turnout: 4:00 mins;

Total Response: 16:00 mins

(Revised on 08/11/2014)



CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration
Aid Provided (1/1/2018 - 1/31/2018)

Apparatus

Automatic Aid Agreements

Unit counts based on Business Rule (ST64, ST70)

After Action Review - SP

After Action Review

Fuel Log

Bid Assignment

Fire Trails

Forms

Monthly Standby

Incident Review

NFIRS

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	20/23	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	23/23	1/1	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CON	53/95	-	1/1	1/1	13/17	29/39	10/16	72/82	0/0
CRK	0/0	0/0	-	0/0	0/0	2/2	6/7	0/0	0/0
ECR	0/0	10/14	0/0	-	0/0	4/4	2/2	38/41	0/0
MOR	0/0	28/35	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	9/9	0/0	0/0	0/0	-	7/7	0/0	0/0
RDO	0/0	5/8	3/4	0/0	0/0	20/28	-	0/0	0/0
RMD	0/0	157/205	0/0	40/41	0/0	2/2	0/0	-	0/0
SRM	0/0	12/12	0/0	0/0	0/0	0/0	0/0	0/0	-
TNT	0/0	1/1	0/0	0/0	0/0	0/0	0/0	0/0	0/0

Operations Meeting Minutes

Response Area - Contract

Programs

Reports

Training

Wildland Firefighting Program

Logout

Jurisdiction	Response Area	Provider	Incidents	Units
POE	Contract	CON	6	6
POE	Contract	POE	39	40
POE	Contract	RDO	3	5
POE	Contract	RMD	1	1

CCCFPD © 2003



CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration

Aid Provided (12/1/2017 - 12/31/2017)

Apparatus

Automatic Aid Agreements

After Action Review - SP

After Action Review

Fuel Log

Bid Assignment

Fire Trails

Forms

Monthly Standby

Incident Review

NFIRS

Operations Meeting Minutes

Programs

Reports

Training

Wildland Firefighting Program

Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	26/33	0/0	2/2	0/0	0/0	0/0	0/0	0/0
CDF	25/28	1/1	0/0	0/0	1/1	0/0	0/0	0/0	0/0
CON	49/73	-	2/2	2/2	10/12	28/31	7/13	75/88	1/1
CRK	0/0	1/1	-	0/0	0/0	3/3	6/10	0/0	0/0
ECR	0/0	22/27	2/2	-	1/1	1/1	3/3	56/70	0/0
MOR	0/0	26/30	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	13/13	0/0	0/0	0/0	-	11/11	1/1	0/0
RDO	0/0	10/11	2/3	1/1	0/0	23/29	-	0/0	0/0
RMD	0/0	154/194	0/0	38/47	1/1	0/0	0/0	-	0/0
SRM	0/0	9/10	0/0	0/0	0/0	0/0	0/0	0/0	-
TNT	0/0	3/3	1/1	0/0	0/0	0/0	0/0	0/0	0/0

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
POE	Contract	CON	5	5
POE	Contract	POE	37	37



CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration

Aid Provided (11/1/2017 - 11/30/2017)

Apparatus

Automatic Aid Agreements

After Action Review - SP

After Action Review

Fuel Log

Bid Assignment

Fire Trails

Forms

Monthly Standby

Incident Review

NFIRS

Operations Meeting Minutes

Programs

Reports

Training

Wildland Firefighting Program

Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	27/27	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	28/30	4/5	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CON	47/80	-	4/4	2/2	12/21	27/30	17/26	66/77	2/3
CRK	0/0	1/2	-	0/0	0/0	1/1	9/13	0/0	0/0
ECR	0/0	16/19	0/0	-	3/4	2/3	4/5	56/64	0/0
MOR	0/0	31/53	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	9/9	1/1	0/0	0/0	-	20/20	0/0	0/0
RDO	0/0	3/3	5/10	0/0	0/0	16/19	-	0/0	0/0
RMD	0/0	131/179	0/0	29/35	0/0	0/0	0/0	-	0/0
SRM	0/0	19/20	0/0	0/0	0/0	0/0	0/0	0/0	-
TNT	0/0	2/2	0/0	0/0	0/0	0/0	0/0	0/0	0/0

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
POE	Contract	CON	5	6
POE	Contract	CRK	1	1
POE	Contract	ECR	1	1
POE	Contract	POE	32	33
POE	Contract	RDO	2	3

CCCFPD © 2003

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER	
5	FRI	A	6.0	2.5	4.0	2.5	15.0	17.5	8.5	2.0 AL, 0.5 SPEC	
6	SAT	A	2.0	5.0	4.0	2.0	13.0	16.0	7.0	2.0 AL	
11	THU	A	4.0	0.0	4.0	2.0	10.0	11.0	0.0	2.0 OPST	
12	FRI	A	1.0	3.0	3.0	2.5	9.5	10.5	1.0	2.0 OPST, 0.5 SPEC	
17	WED	A	4.0	1.0	3.0	5.0	13.0	15.5	3.0	5.0 SPEC	
18	THU	A	4.0	1.0	3.0	4.5	12.5	16.5	4.5	4.5 SPEC	
23	TUE	A	8.5	2.5	3.0	0.0	14.0	18.0	1.0		
24	WED	A	5.0	3.5	3.0	2.0	13.5	16.5	0.0	2.0 SPEC	
29	MON	A	8.0	4.0	3.0	3.0	18.0	21.0	1.0	1.0 AL, 2.0 SPEC	
30	TUE	A	5.0	5.5	3.0	2.0	15.5	18.5	5.5	2.0 SPEC	
1	MON	B	3.5	10.0	5.0	2.0	20.5	29.0	13.0	1.0 LOA, 1.0 SPEC	
2	TUE	B	1.5	9.0	5.0	2.0	17.5	27.0	20.0	1.0 LOA, 1.0 SPEC	
7	SUN	B	7.5	5.0	5.0	3.0	20.5	30.0	15.5	1.0 AL 1.0 LOA, 1.0 SPEC	
8	MON	B	4.5	3.0	6.0	3.5	17.0	26.0	17.0	1.0 AL 1.0 LOA, 1.5 SPEC	
13	SAT	B	3.5	2.5	6.0	2.0	14.0	24.5	12.5	1.0 LOA, 1.0 SPEC	
14	SUN	B	2.5	1.5	6.0	1.0	11.0	21.5	13.0	1.0 LOA	
19	FRI	B	3.5	2.0	5.0	6.0	16.5	23.5	7.5	1.0 LOA, 5.0 SPEC	
20	SAT	B	2.0	3.5	5.0	1.0	11.5	19.5	3.0	1.0 LOA	
25	THU	B	6.5	1.0	5.0	2.0	14.5	22.0	11.0	0.5 FH, 1.0 LOA, 0.5 SPEC	
26	FRI	B	3.5	4.5	5.0	1.5	14.5	22.0	13.0	0.5 AWOP, 1.0 LOA	
31	WED	B	6.0	1.0	3.0	2.0	12.0	19.5	1.0	1.0 LOA, 1.0 SPEC	
3	WED	C	5.5	4.0	3.0	0.5	13.0	19.0	5.0	0.5 SPEC	
4	THU	C	4.5	7.5	3.0	0.0	15.0	22.5	11.5		
9	TUE	C	6.0	1.5	3.0	0.0	10.5	17.0	2.0		
10	WED	C	2.5	3.5	3.0	2.5	11.5	16.5	3.0	0.5 JD, 1.0 OPST, 1.0 SPEC	
15	MON	C	6.5	3.5	3.0	4.0	17.0	21.5	10.5	2.0 OPST, 2.0 SPEC	
16	TUE	C	1.5	3.0	3.0	2.5	10.0	17.5	7.0	1.0 OPST, 1.5 SPEC	
21	SUN	C	6.0	4.0	3.0	0.0	13.0	19.5	13.0		
22	MON	C	5.0	2.5	3.0	1.0	11.5	18.5	8.5	1.0 SPEC	
27	SAT	C	4.0	7.0	3.0	1.0	15.0	20.5	17.5	1.0 AWOP	
28	SUN	C	3.5	2.0	3.0	0.5	9.0	15.0	7.0	0.5 SPEC	
AVG DAILY			4.4	3.5	3.8	2.0	13.8	19.8	7.8		
AVG A			4.8	2.8	3.3	2.6	13.4	16.1	3.2		
AVG B			4.0	3.9	5.1	2.4	15.4	24.0	11.5		
AVG C			4.5	3.9	3.0	1.2	12.6	18.8	8.5		
RANGE			1.0-8.5	0.0-10.0	3.0-6.0	0.0-6.0	9.0-20.5	10.5-30.0	0.0-20.0		
			AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT		
			AWOP - Absent Without Pay			ML - Military Leave					
			FH - Floating Holiday			OPST - Strike Team					
			JD - Jury Duty			SPEC - Special Assignment					
U:\PATTERSON\SuppressionLeave\1801											

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
1	FRI	A	4.0	3.0	3.0	5.0	15.0	17.5	7.5	1.0 JD, 4.0 SPEC
6	WED	A	3.0	2.0	4.0	7.5	16.5	13.0	0.0	6.0 OPST, 1.5 SPEC
7	THU	A	2.0	3.0	4.0	7.0	16.0	14.0	0.0	7.0 OPST
12	TUE	A	6.0	2.0	4.0	8.5	20.5	17.5	0.0	5.0 OPST, 3.5 SPEC
13	WED	A	4.5	4.0	4.0	11.0	23.5	18.5	0.0	7.0 OPST, 4.0 SPEC
18	MON	A	3.0	3.5	4.0	7.0	17.5	13.5	2.5	5.0 OPST, 2.0 SPEC
19	TUE	A	1.0	4.5	4.0	3.0	12.5	13.0	1.0	2.0 OPST, 1.0 SPEC
24	SUN	A	0.0	11.0	4.0	0.0	15.0	18.0	1.0	
25	MON	A	0.0	11.0	4.0	0.0	15.0	17.0	13.0	
30	SAT	A	2.0	10.0	4.0	0.0	16.0	19.0	12.0	
31	SUN	A	0.0	10.0	4.0	1.0	15.0	18.0	7.0	1.0 FH
2	SAT	B	4.0	2.5	4.0	2.0	12.5	20.5	9.0	1.0 LOA, 1.0 SPEC
3	SUN	B	0.0	2.5	4.0	2.0	8.5	15.5	0.0	1.0 LOA, 1.0 SPEC
8	FRI	B	3.0	1.5	5.0	9.0	18.5	21.5	10.0	1.0 LOA, 7.0 OPST, 1.0 SPEC
9	SAT	B	2.0	8.5	5.0	9.0	24.5	15.5	13.0	1.0 LOA, 7.0 OPST, 1.0 SPEC
14	THU	B	3.0	5.0	5.0	5.0	18.0	28.0	12.0	1.0 LOA, 2.0 OPST, 2.0 SPEC
15	FRI	B	2.0	5.5	5.0	7.0	19.5	26.5	19.5	1.0 LOA, 3.0 OPST, 3.0 SPEC
20	WED	B	2.0	8.0	5.0	2.0	17.0	26.0	0.0	1.0 LOA, 1.0 SPEC
21	THU	B	2.0	9.5	5.0	2.0	18.5	27.5	1.0	1.0 LOA, 1.0 SPEC
26	TUE	B	1.0	11.0	5.0	2.0	19.0	29.0	21.0	1.0 LOA, 1.0 SPEC
27	WED	B	3.0	10.0	5.0	2.0	20.0	29.0	11.0	1.0 LOA, 1.0 SPEC
4	MON	C	0.0	1.0	3.0	1.0	5.0	11.0	0.0	1.0 SPEC
5	TUE	C	0.0	1.0	3.0	1.0	5.0	16.0	0.0	1.0 SPEC
10	SUN	C	5.0	2.5	3.0	5.0	15.5	24.5	11.5	1.0 AL, 2.0 OPST, 2.0 SPEC
11	MON	C	4.0	1.0	3.0	4.0	12.0	22.0	12.0	4.0 SPEC
16	SAT	C	6.5	4.5	3.0	2.0	16.0	24.0	15.0	2.0 OPST
17	SUN	C	5.0	6.0	3.0	2.5	16.5	24.5	9.5	0.5 FH, 2.0 OPST
22	FRI	C	3.0	10.0	3.0	0.0	16.0	23.0	17.0	
23	SAT	C	1.5	10.0	3.0	1.0	15.5	22.5	16.5	1.0 AL
28	THU	C	2.0	10.0	3.0	0.0	15.0	21.0	2.0	
29	FRI	C	0.5	10.0	3.0	0.0	13.5	20.5	8.5	
AVG DAILY			2.4	5.9	3.9	3.5	15.8	20.2	7.5	
AVG A			2.3	5.8	3.9	4.5	16.6	16.3	4.0	
AVG B			2.2	6.4	4.8	4.2	17.6	23.9	9.7	
AVG C			2.8	5.6	3.0	1.7	13.0	20.9	9.2	
RANGE			0.0-6.5	1.0-11.0	3.0-5.0	0.0-11.0	5.0-24.5	11.0-29.0	0.0-21.0	
AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT				
AWOP - Absent Without Pay			ML - Military Leave							
FH - Floating Holiday			OPST - Strike Team							
JD - Jury Duty			SPEC - Special Assignment							
U:\PATTERSON\SuppressionLeave\1712										

DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER	
1	WED	A	1.0	6.5	3.0	0.0	10.5	20.5	2.0		
6	MON	A	4.5	6.0	4.0	2.0	16.5	17.0	0.0	0.5 JD, 1.5 SPEC	
7	TUE	A	1.0	4.0	4.0	0.0	9.0	12.0	0.0		
12	SUN	A	6.5	3.0	4.0	1.0	14.5	22.0	10.0	1.0 SPEC	
13	MON	A	2.5	1.0	4.0	1.0	8.5	16.5	0.5	1.0 SPEC	
18	SAT	A	4.0	6.0	4.0	0.0	14.0	17.0	1.0		
19	SUN	A	3.0	9.5	4.0	0.0	16.5	19.5	0.0		
24	FRI	A	0.0	11.0	4.0	1.0	16.0	19.0	5.0	1.0 FH	
25	SAT	A	1.0	10.0	4.0	0.0	15.0	18.0	1.0		
30	THU	A	6.0	2.5	4.0	4.5	17.0	19.0	1.0	1.0 JD, 3.5 SPEC	
2	THU	B	6.0	0.5	2.0	3.0	11.5	21.5	1.0	1.0 LOA, 2.0 SPEC	
3	FRI	B	5.0	4.5	3.0	3.0	15.5	25.5	11.5	1.0 LOA, 2.0 SPEC	
8	WED	B	4.0	1.5	2.0	3.0	10.5	18.0	0.0	1.0 LOA, 2.0 SPEC	
9	THU	B	1.0	5.0	2.0	2.0	10.0	18.0	2.0	1.0 LOA, 1.0 SPEC	
14	TUE	B	3.0	1.0	2.0	4.5	10.5	22.5	0.0	1.0 SPEC, 3.5 SPEC	
15	WED	B	4.5	1.5	2.0	3.0	11.0	23.0	1.5	1.0 SPEC, 2.0 SPEC	
20	MON	B	5.0	6.0	3.0	3.5	17.5	24.0	0.0	1.0 LOA, 2.5 SPEC	
21	TUE	B	4.0	9.0	3.0	1.0	17.0	25.0	0.0	1.0 LOA	
26	SUN	B	3.0	5.0	3.0	2.0	13.0	21.5	0.0	1.0 LOA, 1.0 SPEC	
27	MON	B	2.0	3.5	3.0	7.5	16.0	23.0	0.0	1.0 LOA, 6.5 SPEC	
4	SAT	C	6.0	8.0	1.0	1.0	16.0	22.5	16.0	1.0 LOA	
5	SUN	C	3.0	8.0	1.0	2.0	14.0	20.0	7.5	1.0 LOA, 1.0 SPEC	
10	FRI	C	7.0	3.0	1.0	1.5	12.5	18.0	0.0	1.0 LOA, 0.5 SPEC	
11	SAT	C	3.0	3.0	1.0	1.0	8.0	13.0	0.5	1.0 LOA	
16	THU	C	1.0	2.5	1.0	2.5	7.0	13.0	0.0	1.5 AL, 1.0 LOA	
17	FRI	C	0.5	5.0	1.0	1.5	8.0	13.5	0.0	0.5 AL, 1.0 LOA	
22	WED	C	0.0	11.0	1.0	0.0	12.0	19.0	9.0		
23	THU	C	0.0	11.0	1.0	1.0	13.0	20.0	12.0	1.0 AL	
28	TUE	C	2.0	3.5	2.0	1.5	9.0	14.0	0.0	1.5 SPEC	
29	WED	C	0.0	3.0	2.0	0.5	5.5	11.5	0.0	0.5 SPEC	
AVG DAILY			3.0	5.2	2.5	1.8	12.5	18.9	2.7		
AVG A			3.0	6.0	3.9	1.0	13.8	18.1	2.1		
AVG B			3.8	3.8	2.5	3.3	13.3	22.2	1.6		
AVG C			2.3	5.8	1.2	1.3	10.5	16.5	4.5		
RANGE			0.0-7.0	0.5-11	1.0-4.0	0.0-7.5	5.5-17.5	11.5-25.5	0.0-16.0		
			AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT		
			AWOP - Absent Without Pay			ML - Military Leave					
			FH - Floating Holiday			OPST - Strike Team					
			JD - Jury Duty			SPEC - Special Assignment					
U:\PATTERSON\SuppressionLeave1711											

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
SURPLUS EQUIPMENT
DATE December 12, 2017**

A= Obsolete
B= Worn Out
C= Beyond economical Repair
D= Wrecked beyond repair/Major Mechanical

	COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
1.	131481	1	COMPUTER-LAPTOP TOUCHSCREEN 4JKSA61233 (purchased 2004)	25	A
2.	131420	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA44684 (purchased 2004)	25	A
3.	131475	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA44540 (purchased 2004)	25	A
4.	131430	1	COMPUTER-LAPTOP TOUCHSCREEN 4EKS38480 (purchased 2004)	25	A
5.	131436	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA47643 (purchased 2004)	25	A
6.	131437	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA47661 (purchased 2004)	25	A
7.	131438	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA47615 (purchased 2004)	25	A
8.	131474	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA44523 (purchased 2004)	25	A
9.	131465	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA47638 (purchased 2004)	25	A
10.	131469	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA44534 (purchased 2004)	25	A
11.	131470	1	COMPUTER-LAPTOP TOUCHSCREEN 4GKSA40747 (purchased 2004)	25	A
12.					
13.					
14.					
15.					
16.					

2017 ANNUAL REPORT



CONTRA COSTA COUNTY

FIRE PROTECTION DISTRICT

ADVISORY FIRE COMMISSION

DRAFT

Bill Granados, District II, Liaison to the Board of Supervisors (January – June)

Matthew Guichard, District II (July – December)

Edward Haynes, District III, (Vice Chair, January – August)

Debra Galey, District IV (Vice Chair, September – December)

Nat Rojanasathira, District V (Chair, September – December)

Mike Egan, At Large #1

Richard T. Chapman, At Large #2 (Chair, January – August; Liaison to the Board of Supervisors, September – December)

Latonia Ellingberg, Staff

Alternates

Walter Fields, District V (January – June)

Erling Horn, District II (January – June)

2017 ANNUAL REPORT

Contra Costa County Fire Protection District Advisory Fire Commission

Meetings: Bi-monthly meetings were held: February, April, June, August, October, and December

Location/Time: 2945 Treat Blvd., Concord at 7:00 p.m.

Chair: Richard "Tom" Chapman (January – August)
Nat Rojanasathira (September – December)

Staff: Latonia Ellingberg

Reporting Period: January through December 2017

I. ACTIVITIES

- Conducted regular business of the Commission
- Conducted regular business of the Commission as well as the following Committees:
 - Apparatus & Equipment*
 - Budget*
 - Personnel*
 - Property and Annexation*

*(*All above committee business conducted during course of regular meetings.)*

- Attended Contra Costa County Fire Commissioners Association Meetings
- Attended Board of Supervisors Meetings
- Attended Contra Costa County Fire Protection District Board of Directors meetings
- Attended the Fallen Firefighters Memorial Service
- Attended Fire Academy #49 Graduation Ceremony
- Attended various city council, town hall, and other fire board meetings

II. ACCOMPLISHMENTS

- Reviewed and provided feedback on the Draft FY 2017/18 Budget
- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Provided feedback on fire prevention activities, suppression leave, incident summary reports and response times

- Provided feedback on levels of service in communities with closed stations or reduced service

III. ATTENDANCE/REPRESENTATION

- Vacancies: District 1; District 1 Alternate; District 3 Alternate; District 4 Alternate; District 5 Alternate
- Diversity: Commission consists of a variety of retired and active business professionals/owners; retired Fire Captain; computer programmer; retired security advisor/former police officer/current reserve at San Ramon Valley Fire Protection District; Administrative Services Director – Town of Danville; and Management Analyst – City of Brentwood.
- Level of Participation:

Regular Mtgs.	
Chapman	6 of 6
Egan	5 of 6
Galey	5 of 6
Granados	3 of 3
Haynes	6 of 6
Rojanasathira	5 of 6
Fields (Alt.)	1 of 3
Horn (Alt.)	2 of 3

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

IV. TRAINING/CERTIFICATION

- Commissioner Egan renewed his Emergency Medical Technician (EMT) certification.

V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Continue to work with the Fire Chief on budgetary issues.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to monitor citizen complaints stemming from the District’s weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.
- Continue to explore alternate funding sources.



February 26, 2018

TO: Advisory Fire Commission

FROM: Jeff Carman, Fire Chief

RE: Fire Chief's Report

-
- Fire Station 16 (Lafayette): The demolition contractor has completed demolition of the building. The construction project went out to bid, and the bids were opened on February 13. We anticipate bringing an award package to the Board in March 2018.
 - Fire Station 70 (San Pablo): The architect is drafting the full construction drawings. We expect to have a pre-submittal meeting with the City of San Pablo in March when our plans are 80-90% complete. We remain on track to submit for a building permit in spring 2018 and will go to bid in summer 2018.
 - Fire Station 9 (Pacheco) and Fire Station 86 (Bay Point): The kick-off meeting with the architect for stations 9 and 86 was held on February 7, 2018. We are very early in the design phase. Following conceptual development, we will initiate the CEQA review process.
 - The graduation ceremony for Fire Academy #51 was held on February 23, 2018 at El Campanil Theatre in Antioch. The event was well attended by families, friends, District personnel, various city and county officials, and other dignitaries. Many thanks to those of you who were able to join us on this special occasion.
 - The Fire District's administrative offices relocated over the February 16-18 weekend. Our offices were closed on Friday, February 16; and we reopened at our new location, 4005 Port Chicago Highway, on February 20, 2018.
 - The Fire District was recently awarded another grant from the Department of Homeland Security for a water tender, a replacement water rescue boat and tow vehicle, and several thermal imaging cameras. Our grant program has been very successful, and we currently have \$1.8 million in grants awarded and in process.
 - District personnel recently finished their final week of Hazardous Materials Specialist training. The six-week certificate program will allow our personnel to staff the hazardous material response vehicle that was awarded to us by the California Office of Emergency Services. Our plan is to have the team fully functional in March.

- The most recent fires in Napa and Ventura counties were unique in many ways. The fires spread faster and grew larger than other fires in the state's history, destroyed 11,000 homes, and killed 60+ civilians. These fires have demonstrated that the Statewide Mutual Aid System, created in 1950, needs updating to deploy resources faster and alert the civilian population in advance of the emergency. For the last two years, local fire agencies have asked the Governor for \$100 million from the Greenhouse Gas Revenue Fund to update the aging mutual-aid system. Unfortunately, he has only provided 25% of our request. Local agencies continue to lobby our elected officials as well as the gubernatorial candidates to help them fully understand why the funds are needed. We are hopeful that we can get the necessary support at the state level to better respond to climate driven events.

- Over the last several years firefighters have become more involved in emergency incidents involving violence and have also become targets of violent acts while performing their duties. Law enforcement agencies across the nation are working more closely with firefighters and EMS providers to provide immediate care at crime scenes before the scenes are deemed secure; and, as a result, our jobs are becoming more dangerous. In order to better protect our firefighters in these situations, we are in the process of evaluating ballistic body armor and helmets to be worn at incidents most prone to firefighter injury. Once the evaluation is complete, we will use the information gained to purchase this protective equipment for our personnel.